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**ATTENTION FINANCIAL AID STUDENTS**  
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**IMPORTANT NEW FINANCIAL AID DISBURSEMENT INFORMATION**

**PROCEDURE FOR DISBURSMENT OF PELL, SEOG,  
SCHOLARSHIPS, SC NEEDS BASED GRANTS AND STAFFORD LOANS**

Financial aid students who **Register Early** will have a credit available in the Campus Bookstore to purchase books and supplies one week prior to date classes begin **and** will remain on your account in the Bookstore until three days after the **Add/Drop Week**. The credit balance will be limited to **\$450.00** or the credit on your account, whichever is less, after tuition and fees are deducted.

Financial Aid students who **Register Late**, may not have the credit balance available in the Campus Bookstore on the first class day, but it should be available by the second class day.

Students who **Register During the Add/Drop Week** should be prepared to purchase books at their own expense.

**Please carefully read and follow the instructions below:**

- Student attendance will be verified by each Professor as you attend classes.
- After you attend your classes, take your class schedule and supplies list to the bookstore to charge against the available credit . (To facilitate the process and to avoid long lines, please wait until you attend all classes before going to the bookstore.)
- **On February 9<sup>th</sup>**, you may pick up a check for the balance of your Financial Aid at the Student Accounts Office\*, provided attendance is verified by your professors in all classes and your Financial Aid file is complete. **Financial Aid can only be disbursed after a student has attended each class.** If a class starts later than the January 18<sup>th</sup> start date, the Financial Aid Disbursement will be pro-rated. Final disbursement will occur after attendance is verified in the late start class.
- **One week after the disbursement date**, all Financial Aid balance checks will be mailed to the address in our Student Information System. Please make sure your correct address is on your student account.

You may access the most current information on your account through Campus Pipeline. To determine if your credit balance is available to charge books, please go to the Account Summary page. Look for **Subcode 40400** with the description, **FA CREDIT IN BOOKSTORE** posted to your account. This memo means you have a credit in the B & N College Bookstore on your campus. Please contact Kyle Prince by phone at 349-5311 or by e-mail at [kyle.prince@hgtc.edu](mailto:kyle.prince@hgtc.edu) for questions regarding your Campus Pipeline account. For questions regarding your account balance, please call the Student Accounts Office at 843-349-5310.

\* The Front Office at Grand Strand and Georgetown Campuses.